

MINUTES OF REGULAR MONTHLY MEETING

April 15, 2013 – 1:30 p.m.

The regular monthly meeting of the Board of County Road Commissioners of Houghton County, Michigan, was held at the office in Ripley, Hancock, Michigan, on Monday, April 15, 2013 at 1:30 p.m.

PRESENT: William H. Siler Chairman
Kenneth A. Rowe Vice Chairman
Kevin P. Harju County Engineer
John D. Cima Assistant Engineer
Tim Palosaari County Commissioner
Kim R. Sohlden Secretary

GUESTS: Louis Sullivan, Laird Township, Russell Gronevelt (By Phone), Torch Lake Township, Karl Francis, Ryan Riipi, Miller-Bradford, Brian DeBenardi, Nortrax, Inc., Bill Griffin, U.P. Engineers, Mark Sellers, Fabco Equipment.

The meeting was called to order by the chairman, William H. Siler, at 1:30 p.m.

Moved by Mr. Rowe, supported by Mr. Siler, to approve payment of bills and payrolls in the amount of \$ 210,452.40, covered by vouchers #12/13-037, #12/13-039 and #12/13-040, and payroll voucher #12/13-038.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to approve the minutes of the March 25, 2013 regular monthly meeting.

Motion Carried.

The bids were opened by the vice-chairman, Kenneth A. Rowe, and read by Kevin P. Harju, and their results are as follows:

The bids will be reviewed and awards will be made at the next meeting.

Moved by Mr. Rowe, supported by Mr. Siler, to authorize Kevin P. Harju, to write a letter to Mr. Don Helsel, (MI-TRALE), advising them that they have permission to place the necessary signs to designate portions of the County Road system as ORV/ATV routes, and provide necessary certificate of liability insurance.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to approve of the participants in the A.E. Seaman Mineral Museum examining the Baltic and Kearsarge mine rock pile that the Houghton County Road Commission owns, providing they have insurance, and Kevin P. Harju is authorized to sign the permit. They will not be allowed access to the site if there is any crushing going on at that time.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to authorize Kevin P. Harju, to write a letter to the Ishpeming TSC Construction Engineer, Mr. Alan Anderson, stating the Houghton County Road Commission does not feel there is a need for a Local Agency Construction Engineer to facilitate local government construction from pre-construction to closeout.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to authorize Kevin P. Harju, to post a job internally, per union contract, due to Charles Kettu, retiring from the Calumet garage, on June 28, 2013.

Motion Carried.

Correspondence was read and discussed.

Moved by Mr. Rowe, supported by Mr. Siler, to deny any sale of stamp sand from the Houghton County Road Commission Smith Pit, to Torch Lake Industries, Inc., represented by Bill Griffin, from U.P. Engineers, as it would cost the Houghton County Road Commission, more than seven (7) times the amount stated in the agreement to replace the sand, if they had to purchase it from another source.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to authorize payment of invoice #2013-331, from the County Road Association of Michigan, for the membership service charges for the year ending March 31, 2014, in the amount of \$ 6,951.00.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to recommend continuing our service contract with Computer Mechanix, regarding any computer tech work.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to accept the 09/30/2012 audit, prepared by Rukkila/Negro and Associates, which Kevin explained to the board.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, to approve of a 2013 Employee Appreciation-Safety Awareness Day, Fifth Annual, to be held at the Hancock Beach, whereas budget issues and safety issues will be discussed. All employees in attendance will be granted five (5) hours of vacation time to be used at a later date. The Road Commission will contribute up to \$1,500 towards the event as they have in the past.

Motion Carried.

Moved by Mr. Rowe, supported by Mr. Siler, that the meeting be adjourned at 3:15 p.m., there being no further business.