

MINUTES OF REGULAR MONTHLY MEETING
Monday, October 17, 2011 – 1:30 p.m.

The regular monthly meeting of the Board of County Road Commissioners of Houghton County, Michigan, was held at the office in Ripley, Hancock, Michigan, on Monday, October 17, 2011 at 1:30 p.m.

PRESENT:	Kenneth A. Rowe	Chairman
	William H. Siler	Vice Chairman
	James P. Markham	Member
	Kevin P. Harju	County Engineer
	John D. Cima	Assistant Engineer
	Tim Palosaari	County Commissioner
	Kim R. Sohlden	Secretary

GUESTS: Louis Sullivan, Laird Twp.

The meeting was called to order by the chairman, Kenneth A. Rowe, at 1:30 p.m.

Moved by Mr. Markham, supported by Mr. Siler, to approve the payment of bills and payrolls in the amount of \$ 677,655.56, covered by vouchers #10/11-068, #10/11-070 and #11/12-002 and payroll vouchers #10/11-069 and #11/12-001.

Motion Carried.

Moved by Mr. Siler, supported by Mr. Markham, to approve the minutes of the September 19, 2011 regular monthly meeting.

Motion Carried.

Correspondence was read and discussed.

Moved by Mr. Markham, supported by Mr. Siler, to include Appendix D, UNIT PRICES FOR EQUIPMENT RENTAL, (Total station survey equipment with all required targets and data collection equipment and automatic level, time actually used, \$30.00/hr.), in MDOT Contract No. 11-5603, F.F.H. 16.

Motion Carried.

Moved by Mr. Siler, supported by Mr. Markham, to approve payment of Public Service Announcement invoice due to the Marquette Board of County Road Commissioners, for April-September 2011 Marketing Plan, for \$442.00.

Motion Carried.

Moved by Mr. Siler, supported by Mr. Markham, to authorize Kevin P. Harju, to sign the Michigan Conference of Teamsters Welfare Fund Participation Agreements, for both the bargaining and non-bargaining unit, with the effective date of 12/26/2010 thru 12/31/2014.

Motion Carried.

Moved by Mr. Markham, supported by Mr. Siler, to authorize Kevin P. Harju, to sign the Letter of Understanding and Agreement, with Central States Southeast And Southwest Areas Health And Welfare And Pension Funds, agreeing to the 1,000 hours of work in a 12 month period, provided it would use the fiscal year of the Houghton County Road Commission, which is 10/01/-09/30.

Motion Carried.

Moved by Mr. Siler, supported by Mr. Markham, to give all regular employees a \$35.00 holiday grocery certificate and to include the wording "not for purchase of any alcohol or tobacco."

Motion Carried.

Moved by Mr. Siler, supported by Mr. Markham, that the office base salaries and hourly rates be set bi-weekly, according to the following schedule, and would be effective 01/01/2012.

<u>NAME</u>	<u>SALARIED WAGE SCHEDULE FOR 2012</u>	<u>SALARIED WAGE SCHEDULE FOR 2013</u>
Kevin P. Harju	\$78,534.90	\$78,534.90
John D. Cima	\$59,971.30	\$59,971.30
Kim R. Sohlden	\$56,821.14	\$56,821.14
Ray Saatio	\$50,843.94	\$50,843.94
Michael Keranen	\$43,648.86	\$43,648.86
Robert Bessonon	\$ 19.83/hr.	\$ 19.83/hr.
Pam Perreault	\$ 19.83/hr.	\$ 19.83/hr.
Dan Reilly	\$ 19.83/hr.	\$ 19.83/hr.
Temp. Laborers	\$ 10.71/hr.	\$ 10.71/hr.
Engineer Techs.	\$ 12.06/hr.	\$ 12.06/hr.

The proposed wage adjustments are based on the following:

1. 2% for 2012 which is the same increase as the union employees.
2. 0% for 2013 which is the same as the union employees.
3. John Cima will get the 2% wage adjustment for 2012 in addition to the \$1,000.00 step approved in 2010.
4. Salaried Employees will be reimbursed as an hourly rate based on a 2080 hour work year.

5. Reimbursement for employees opting out of healthcare will receive payment in lieu of coverage in 26 payments as miscellaneous wages.

This was suggested because every 50 years or so the timing could happen that 27 pay periods (instead of 26 could occur).

Motion Carried.

RESOLUTION

Moved by Mr. Markham, supported by Mr. Siler, that the following resolution be unanimously adopted:

BE IT RESOLVED, that the Houghton County Board of Road Commissioners should enter into an agreement with the Michigan Department of Transportation for the purpose of fixing the rights and obligations of the parties in agreeing to the following construction project:

Control Section FLH 31061
Job Number 114368
Contract No. 11-5603
FEDERAL FOREST ROAD 16

AND BE IT FURTHER RESOLVED, that the chairman, Kenneth A. Rowe, vice-chairman, William H. Siler, member, James P. Markham and engineer, Kevin P. Harju, be authorized to sign said agreements, proposals and/or construction contracts for the above project.

AYES: Rowe, Siler, Markham

NAYS: None

Motion Carried.

Moved by Mr. Markham, supported by Mr. Siler, to authorize Kevin P. Harju to sign the UPPCO lease agreement for the Houghton County Road Commission's Duncan Tower, where they will pay \$2,400.00/annually to begin November 2011, and pay the power bill.

Motion Carried.

Moved by Mr. Siler, supported by Mr. Markham, that the meeting be adjourned at 1:50 p.m., there being no further business.

Motion Carried.