

MINUTES OF REGULAR MONTHLY MEETING

Monday, February 20, 2023 – 1:30 p.m.

The regular monthly meeting of the Board of County Road Commissioners of Houghton County, Michigan, was held at the office in Ripley, Michigan on Monday, February 20, 2023 at 1:30 p.m.

PRESENT: Pete Torola Chairman
William H. Siler Vice Chairman
Gene Londo Member
Kevin P. Harju County Engineer
John Cima Assistant Engineer
Lori Budweg Secretary
Roy Britz County Commissioner

GUESTS: Tim Gasperich – Calumet Twp., Jared Hyrkas - OHM

The meeting was called to order by the Chairman, Pete Torola at 1:30 p.m.

Moved by Mr. Siler and supported by Mr. Londo, to approve payment of bills and payrolls in the amount of \$727,039.40, covered by AP vouchers #22/23-25, #22/23-26, #22/23-28, #22/23-29 and #22/23-31, payroll vouchers #22/23-27 and #22/23-30 and to approve the minutes from the January 16, 2023 monthly meeting. On a voice vote, the motion carried. Ayes 3, Nays 0.

Correspondence was read and discussed.

Moved by Mr. Londo and supported by Mr. Siler, to approve Kevin Harju, John Cima and any board member interested to attend the UPRBA Legislative Banquet in Lansing. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to approve advertising for the Equipment Operator position in Kenton that will be open in May 2023 when Bonnie Pottala retires. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to approve payment of the Anderson, Tackman & Co., audit invoice in the amount of \$7,500.00. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to approve the policy increasing the meal allowance to \$60.00, allowing \$15.00 for breakfast, \$15.00 for lunch and \$30.00 for supper for HCRC business. The option of providing actual cost can also be used with receipts provided if the daily cost exceeds \$60.00. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to adopt the resolution and authorize Kevin Harju to sign and submit the MDOT contract for Atlantic Avenue, contract #22-5606. (See attachment) On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to approve payment of the CRASIF quarterly invoice in the amount of \$18,609.00. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to approve processing the ARPA Funds payment to the Charter Township of Portage for the Green Acres Road paving project in the amount of \$165,454.10. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to approve voting for the recommended candidate for the CRA Board of Directors representing the UPRBA. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to authorize Kevin Harju to sign service agreements with the Townships for the American Rescue Plan Act Projects. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to accept the ACT 51 Report with changes to depreciation and authorize the Chairman, Pete Torola and Chief Financial Officer, Robert Tarvis to sign the report. On a voice vote, the motion carried Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to pass a resolution authorizing Kevin Harju to submit an application for the replacement of the Woodbush Road Bridge over the Traprock River. (See Attachment) On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to authorize Kevin Harju to apply for a SIB Loan in the amount of \$1,150,000.00 for the Lake Shore Drive project until the Federal earmarked money is received. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to authorize bids to be sent out for the portion of work that the HCRC will not be doing for the Township ARPA Projects. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to adjourn the meeting at 2:27 P.M., there being no further business. On a voice vote, the motion carried. Ayes 3, Nays 0.

RESOLUTION

Moved by Mr. Siler, supported by Mr. Londo, that the following resolution be unanimously adopted:

BE IT RESOLVED, that the Houghton County Board of Road Commissioners should enter into an agreement with the Michigan Department of Transportation for the purpose of fixing the rights and obligations of the parties in agreeing to the following:

Control Section:	STUL 31000
Job Number:	208315CON
Project:	22A0187
CFDA No.:	20.205(Highway Research Planning & Construction)
Contract No.:	22-5606

Hot mix asphalt base crushing, shaping and paving, earthwork, aggregate base and shoulders, drainage, concrete driveway and sidewalk along Atlantic Avenue from Erickson Drive to Allouez Street including permanent pavement markings; and all together with necessary related work.

AND BE IT FURTHER RESOLVED, that the chairman, Pete Torola, and/or engineer, Kevin P. Harju, be authorized to sign said agreements, proposals and/or construction contracts for the above project.

AYES: Torola, Siler, Londo
NAYS: None

Motion Carried.

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at the regular meeting of the Board of County Road Commissioners of Houghton County, Michigan held on the 20th of February, 2023.

Lori Budweg, Secretary

RESOLUTION

Moved by Mr. Londo, supported by Mr. Siler, to authorize Kevin P. Harju to submit an application seeking participation in the replacement of the Woodbush Road Bridge over the Traprock River. The application has been reviewed, and is actively seeking participation in the replacement of Structure Number 3424, and is committing the necessary local funds for design and construction engineering in addition to the five percent funding match for the construction phase of the project.

AYES: Torola, Siler, Londo

NAYS: None

Motion Carried.

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at the regular meeting of the Board of County Road Commissioners of Houghton County, Michigan, held on the 20th day of February 2023.

Lori Budweg, Secretary

