

MINUTES OF REGULAR MONTHLY MEETING

Monday, November 4, 2024 – 1:30 p.m.

The regular monthly meeting of the Board of County Road Commissioners of Houghton County, Michigan, was held at the office in Ripley, Michigan on Monday, November 4, 2024 at 1:30 p.m.

PRESENT: Pete Torola Chairman
William H. Siler Vice Chairman
Gene Londo Member
Kevin P. Harju County Engineer
Rob Tarvis Secretary
Roy Britz County Commissioner
John Cima Assistant Engineer

GUESTS: None

The meeting was called to order by the Chairman, Pete Torola at 1:30 p.m.

Moved by Mr. Londo and supported by Mr. Siler, to approve payment of bills and payrolls in the amount of \$523,787.32 covered by AP vouchers #24/25-08 and #24/25-09, payroll voucher #24/25-10, and to approve the minutes from the October 21, 2024 monthly meeting. On a voice vote, the motion carried. Ayes 3, Nays 0.

Correspondence was read and discussed.

Moved by Mr. Siler and supported by Mr. Londo, to approve and authorize Kevin Harju to sign the Memorandum of Agreement with Great Lakes Recovery Centers. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to authorize Kevin Harju to sign the service agreement with Calumet Township as presented. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to authorize Kevin Harju to sign the service agreement with Portage Township as presented. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to adopt MDOT Amendment Resolution 24-5351 and authorize the board chair to sign. (see attached) On a voice vote, the motion carried Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to approve 2025 meeting schedule as presented (see attached) On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to appoint the HCRC Board Officers as Bill Siler Chairman, Gene Londo Vice Chair and Pete Torola Member On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Siler and supported by Mr. Londo, to move the 11/27/2025 payroll date to 11/26/2025 and the 12/25/2025 payroll date to 12/24/2025 due to a conflict with the holidays. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to authorize the Board Chair to sign the purchase agreement with Back Country Village for a portion of the Millworks Property as presented. On a voice vote, the motion carried. Ayes 3, Nays 0.

Moved by Mr. Londo and supported by Mr. Siler, to adjourn the meeting at 1:49 p.m., there being no further business. On a voice vote, the motion carried. Ayes 3, Nays 0.

RESOLUTION

Moved by Mr. Siler, supported by Mr. Londo, that the following resolution be unanimously adopted:

BE IT RESOLVED, that the Houghton County Board of Road Commissioners should enter into an agreement with the Michigan Department of Transportation for the purpose of fixing the rights and obligations of the parties in agreeing to the following:

Control Section:	STUL 31000
Job Number:	220647PE; 220648PE; 220649PE; 220651PE
Project:	24A0361; 24A00353; 24A0354; 24A0355
CFDA No.:	20.205(Highway Research Planning & Construction)
Contract No.:	24-5351

PART A-ER 31000; JOB#220647PE; 24A0361; FEDERAL PARTICIPATION

The performance of preliminary engineering for approximately 60 feet of shoulder rehabilitation along Canal Road approximately 1,350 feet north of Gedvillas Road, including earthwork, subbase and aggregate base. hot mix asphalt and aggregate shoulder, guardrail and riprap; and all together with necessary related work.

PART B-ER 31000; JOB#220648PE; 24A0353; FEDERAL PARTICIPATION

The performance of preliminary engineering for approximately 150 feet of hot mix asphalt road rehabilitation of one lane along Larson Road approximately 600 feet south of Asumaa Road, including aggregate base, aggregate shoulder and permanent pavement markings; and all together with necessary related work.

PART C-ER 31000; JOB#220649PE; 24A0354; FEDERAL PARTICIPATION

The performance of preliminary engineering for approximately 250 feet of hot mix asphalt pavement repair along Obenhoff Road approximately 0.6 miles north of Juntikka Road, including earthwork, aggregate base and permanent pavement markings; and all together with necessary related work.

PART D-ER 31000; JOB#220651PE; 24A0355; FEDERAL PARTICIPATION

The performance of preliminary engineering for approximately 950 feet of hot mix asphalt pavement repair along Old Mill Hill Road approximately 800 feet north of F Street/Stanton Avenue, including earthwork, aggregate base and shoulder permanent pavement markings; and all together with necessary related work.

AND BE IT FURTHER RESOLVED, that the chairman, Pete Torola, and/or engineer, Kevin P. Harju, be authorized to sign said agreements, proposals and/or construction contracts for the above project.

AYES: Torola, Siler, Londo

NAYS: None

Motion Carried.

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at the regular meeting of the Board of County Road Commissioners of Houghton County, Michigan held on the 4th of November, 2024.

Rob Tarvis, Secretary

2025 Meeting Dates

Houghton County Road Commission

January 20

February 17

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 10

December 15

Other important dates

TBD Houghton County Public Hearing for 5 year transportation plan

TBD Rural Task Force meeting for 5 year transportation plan

November 6, 2024 Great Lakes District Meeting, Baraga

January 2, 2025 Great Lakes District Meeting, Baraga

February 6-7, 2025 UPRBA Winter Meeting, Marquette

February 6-8, 2025 County Engineer's Workshop, Manistee

March 25-26, 2025 CRA Annual Meeting, Lansing

April TBD, 2025 Commissioner Seminar

May 1, 2025 Great Lakes District Meeting, Baraga

May 20-22, 2025 Finance and Human Resources Conference

June TBD, 2025 UPBRA Summer Meeting

September 4, 2025 Great Lakes District Meeting, Baraga

October 1-3, 2025 Superintendents Meeting